Date: July 14, 2026
Type: Reorganization and Regular Meeting
Location: Board Room
Present: Craig Giroux; Daniel Bernard; Mary Lapierre; Jason Bruce; Chris Demers; Lee Barcomb; Tim Howley
Others: Robert McAuliffe, Superintendent; Kerry Adams, Director of Special Education; Kait Breton, District Clerk; Megan Walls, Middle/High School Principal; Kaitlin Tetrault, Business Manager; Stephanie Barriere, Student Board Member

Call to Order	Mr.Bernard, Board President, called the meeting to order at 6:04 PM. Motion carried unanimously.
Oath of Faithful Performance in Office	The District Clerk administered the Oath of Faithful Performance in Office to members elect Jason Bruce and Craig Giroux.
Election of Officers for 2026-27	Resolved that the Board of Education recommends Dan Bernard to be elected President of the Board of Education of this District for the 2026-27 school year.
Board of Education President	Mr. Bruce made a motion, seconded by Mr. Howley to accept the nomination to appoint Mr. Dan Bernard for the position of President of the Board of Education. Motion carried unanimously. The District Clerk administered the Oath of Faithful Performance in Office to the newly appointed Board President.
Board of Education Vice President	Resolved that the Board of Education recommends Chris Demers to be elected Vice President of the Board of Education of this District for the 2026-27 school year. Mrs. LaPierre made a motion, seconded by Mr. Demers to accept the nomination to appoint Mr. Chris Demers for the position of Vice President of the Board of Education. Motion carried unanimously. The District Clerk administered the Oath of Faithful Performance in Office to the newly appointed Board Vice President.
Clerk of the Board	Resolved that the Board of Education recommends Jason Bruce to be elected Clerk of the Board for the Board of Education of this District for the 2026-27 school year. Mr. Demers made a motion, seconded by Mr. Howley to accept the nomination to appoint Mr. Jason Bruce for the position of Clerk of the Board for the Board of Education. Motion carried unanimously. The District Clerk administered the Oath of Faithful Performance in Office to the newly appointed Clerk of the Board.
Oath of Faithful Performance in Office	The District Clerk administered the Oath of Faithful Performance in Office to Superintendent, Robert McAuliffe.

Consent Agenda: Appointment of Officers to the Board

Mr. LaPierre made a motion, seconded by Mr. Giroux to appoint the following individuals as Officers to the Board of Education for the 2026-27 school year:

Designation	**Individual**	**Compensation**	**Indemnity Amount**
District Clerk	Kait Breton	n/a	$2,000,000
Internal Claims Auditor	Nancy Vesco	$20.00/hour	$2,000,000
Treasurer	Cierra Bell	n/a	$2,000,000
Deputy Treasurer	Kaitlin Tetrault	n/a	$2,000,000
Tax Collector	Nancy Vesco	$2,500.00	$2,000,000

Motion carried unanimously.

Consent Agenda: Other Appointments

Mr. Barcomb made a motion, seconded by Mr. Demers to approve the following individuals to the other appointed positions for the 2026-27 school year:

Designation	**Individual/Organization**	**Compensation**
School Attorney	Stafford-Owens, PLLC	$235/hr
School Attorney	Girvin & Ferlazzo, PC	$220/hr
School Attorney	Honeywell Law Firm, PLLC	$210/hr
Municipal Finance Consultant	R.G.Timbs, Inc	n/a
School Architect	Bernier, Carr & Associates	n/a
School Insurance Consultant	Northern Insuring	n/a
Independent Auditing Firm	Boulrice & Wood, CPA PC	$14,500.00
Director of Student Health Services	Dr. Harold Chaskey	$6,500.00
Purchasing Agent	Kaitlin Tetrault	n/a
Extra Curricular Activity Fund Treasurer	Cierra Bell	n/a
Chief Faculty Counselor	Robert McAuliffe	n/a
Public Records Access Officer	Kaitlin Tetrault	n/a
Records Management Officer	Kaitlin Tetrault	n/a
Attendance Officer	Robert McAuliffe	n/a

Title IX Compliance Officer	Krista Ringer	n/a
Homeless Liaison/Data Coordinator	Amanda Thew	$7,300.00
Pesticide Control Officer	Jeff Peete	n/a
Asbestos Designee	Jeff Peete	n/a
Section 504/ADA Coordinator	Kerry Adarms	n/a
Section 504/ADA Compliance Officer	Robert McAuliffe	n/a
Home Schooling Coordinator	Kerry Adams	n/a
Comptroller of Petty Cash Funds	Robert McAuliffe	n/a

Motion carried unanimously.

Consent Agenda: Designations

Mr. Bruce made a motion, seconded by Mr. Howley to approve the following designations:

A. Designate TD Bank and Bank of New York (CLASS) as official depositories of the District during the 2026-27 school year.
B. Designate the following Board Members as the Audit Committee:
    a. Daniel Bernard
    b. Jason Bruce
    c. Lee Barcomb
    d. Craig Giroux (alternate)
C. Designate the following Board Members for the Building Committee:
    a. Craig Giroux
    b. Chris Demers
    c. Tim Howley
D. Designate the Sun Community News as official newspapers of the district.
E. Designate the second Tuesday of each month, at 6:00 PM in the CCRS Board Room, as the meeting date, time, and location of the Board of Education meetings for the 2026-27 school year, as follows, unless otherwise stated: *August 11; September 8; October 13; November 10; December 8; January 12; February 9; March 9; April 13; May 11; and June 8.*
F. Designate a mileage reimbursement rate to follow the IRS mileage rates for employees who use their personal automobiles on official business of the district during the 2026-27 fiscal year.
G. Designate the Superintendent of Schools as representative to the Clinton, Essex, Warren & Washington Workers Compensation and Health Insurance Consortium Board of Directors & Trustee representing the Chazy Union Free School District.
H. Designate the bulletin boards in the Teacher's Room, Receiving Room, and outside the Main Office as the official bulletin boards for the posting of official district notices for the 2026-27 school year.

Motion carried unanimously.

Standard Work Day

Mr. Demers made a motion, seconded by Mr. Barcomb **BE IT**

Resolution

RESOLVED that the Chazy Union Free School District, location code 70904, hereby establishes the following as Standard Work Days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Five Days/Week, 8 Hours/Day	All Building Maintenance Workers, Custodial Workers, Transportation Supervisor, Auto Mechanic, Auto Mechanic Helper, Cook Manager, Account Clerk, Typists, Superintendent Secretary, District Clerk
Five Days/Week, 7.25 Hours/Day	Registered Professional Nurse
Five Days/Week, 7 Hours/Day	Teacher Aide, Student Aide, School Monitor
Five Days/Week, 6 Hours/Day	Bus Drivers, School Bus Monitor, Food Service Helper
Five Days/Week, 3.5 Hours/Day	Part-Time Food Service Helper

Motion carried unanimously.

Consent Agenda: Authorizations

Mr. Giroux made a motion, seconded by Mrs. LaPierre to approve the following authorizations for the 2026-27 school year:

Authorization	**Individual**
Certify payroll	Superintendent
Approve attendance of all local staff conferences, conventions, workshops, and off-campus meetings subject to available budget appropriations	Superintendent
Sign all applications and forms required for Federal and State Programs and Grants	Superintendent
Sign all checks	Treasurer
Sign all checks in the absence of the Treasurer	Business Manager
Approve budgetary transfers within and between funds as necessary to balance accounts up to $2,500	Superintendent
Alternate signature for all accounts	Superintendent
Establish petty cash funds for the District Office ($50) and the Cafeteria ($100)	Treasurer
Utilize the school district credit card	Business Manager
Invest idle funds in approved interest-bearing accounts	Business Manager

Motion carried unanimously.

Consent Agenda:
Dignity Act Coordinators

Mr. Barcomb made a motion, seconded by Mr. Demers to appoint the following individuals as Dignity Act Coordinators for the 2026-27 school year:

1. Chazy Central Rural Elementary School: Krista Ringer
2. Chazy Central Rural Junior-Senior High School: Megan Walls
3. District Coordinator: Robert McAuliffe

Motion carried unanimously.

Consent Agenda:
Annual Professional Performance Review (APPR)

Mrs. LaPierre made a motion, seconded by Mr. Howley to appoint the following individuals as Lead Evaluators, respectively, to carry out the Annual Professional Performance Review (APPR) of applicable educators during the 2026-27 school year, in accordance with the District's state-approved APPR Plan:

Evaluator	**Area**
Robert McAuliffe	Principals
Krista Ringer	Teachers
Robert McAuliffe	Teachers
Megan Walls	Teachers
Kerry Adams	Special Education Teachers

Motion carried unanimously.

Consent Agenda:
Committee on Preschool & Special Education

Mr. Bruce made a motion, seconded by Mr. Howley to:

A. Appoint the Committee on Special Education for the 2026-27 school year as follows:

Role	**Individual**
Chairperson	Kerry Adams
School Nurse	Nikki Davison
Director of Student Health Services	Dr. Harold Chaskey
Guidance Counselor	Rachel Chapman
Psychologist	Dina Casey
Parent Member (s)	As needed
RSPs/Special Education Teachers	Faculty as requested
Teacher	Faculty as defined in Federal Regulations
Surrogate Parent	As needed
Mediation Program Representative	Kerry Adams

B. Appoint the Committee on Preschool Special Education for the 2026-27 school year:

Role	**Individual**
Chairperson	Kerry Adams

Designated County Representatives	Marissa Brown, Christa VanCour
Director of Student Health Services	Dr. Harold Chaskey
Parent Member (s)	As needed
Teacher	As defined in Federal Regulations

Impartial Hearing

C. Approve the following resolution pertaining to Impartial Hearings under Part 200:

Whereas, Commissioner's Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules; and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiate immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found available;

Therefore, Resolved, that the Board President, Vice-President and/or Board Clerk be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Motion carried unanimously.

Consent Agenda: Other

Mr. Giroux made a motion, seconded by Mrs. LaPierre, upon the recommendation of the Superintendent, the Board resolves to:

1. Regulate the extra-classroom activity fund as established by the State Education Department for setting up accounting procedures that conform to the Regulations of the Commissioner of Education for the control of extraclassroom activity funds as outlined in The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds of the District during the 2026-27 school year.
2. Participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with guidelines set forth in the associated "Cooperative Purchasing Agreement" for the 2026-27 school year.
3. Authorize the District to enter into an Initial Contract for Cooperative Educational Services with the Clinton-Essex-Washington-Warren BOCES (CVES) for the 2026-27 school year.
4. Hold memberships during the 2026-27 school year with the New York State School Boards Association (NYSSBA) and the Clinton County School Boards Association.
5. Approve District's intent to participate in the CVES 2027 Special Education School-Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2027 summer school; and BE IT FURTHER RESOLVED, that no later than August 1, 2026 the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2027 Special Education School-Age Summer School.
6. Re-adopt all Policies and Code of Ethics in effect during the previous year.

	7. Resolve to appoint the Superintendent, Business Manager, and Treasurer as District Clerk Pro-tem, respectively, as-needed, during the 2026-27 school year. Motion carried unanimously.
Code of Ethics	**RESOLVE** that the Board of Education has been presented with the standing District Policy 2160 School District Officer and Employee Code of Ethics of the Chazy Union Free School District. Mr. Howley made a motion, seconded by Mr. Bruce to end the organizational items and actions. Motion carried unanimously. **[End of Organizational items and actions]**
Public Comment	No public comment.
Minutes	Mrs. LaPierre made a motion, seconded by Mr. Barcomb to approve the following meeting minutes as presented by the District Clerk: 1. June 9, 2026 (Regular Meeting) Motion carried unanimously.
Financials	Mr. Barcomb made a motion, seconded by Mrs. LaPierre to approve the following May 2026 Financial Reports: 1. Monthly Financial Summary Memo 2. Treasurer's Monthly Reports 3. Appropriation Status Reports Motion carried unanimously.
Reports/Discussion Superintendent's Report	Mr. McAuliffe gave an update on the pre-kindergarten program. He met with Mr. Cory Thompson to discuss the contract. Mr. McAuliffe sent it out to the lawyers and once we receive it back, we should be able to sign it and be ready to go. We will have 17 students to start the school year.
Secondary Principal Report	Graduation and Class day were really beautiful events. Relay for life for grades 4-6 went really well. We even got a complement from the organizers that we had a really good group of students. Ms. Walls reviewed some of the regents scores. She discussed how the Earth Science Regents was a really hard test. The test focused heavily on inference and concept and a majority of the students who took the test struggle with those. Mrs. Chapman and Ms. Walls are almost finished with the schedules for next school year. They have had to incorporate "Portrait of a Graduate" into some of the classes. At the end of the year, she met with the department heads and that went well.
Special Education Director Report	Mrs. Adams reported that we have two teacher aide positions open, with hopes to fill them tonight. Mrs. Adams reviewed the CCRS IDEA Ratings. However these ratings are from the previous school year. With these ratings, we will be able to help better assist students with their needs. Mrs. Adams and Ms. Walls will be working together to have more co-integrative teaching next school year.
Review Nominations for the NYSSBA Area 6 Director	Nominations are due on July 31.

Review Petty Cash/Petty Cash Accounts Policy 6670	Mrs. Tetrault reviewed the current policy and that she thinks the petty cash and cafeteria funds need to be increased.
Action Items	A. Mr. Barcomb made a motion, seconded by Mr. Giroux to authorize the Board President to execute the CV-TEC Adult Education and Safety Education Sponsorship Agreement related to Cooperative Service 103, at no cost to the District, for the 2026-27 school year. Motion carried unanimously. B. Mr. Demers made a motion, seconded by Mr. Howley to approve the following resolution for the District to participate in BOCES Summer School 2027: **WHEREAS**, the Chazy Central Rural School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and **WHEREAS**, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and **WHEREAS**, the Chazy Central Rural School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore; **BE IT RESOLVED** that the Chazy Central Rural School District intends to participate in the 2027 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2027 summer school; and **BE IT FURTHER RESOLVED**, that no later than August 1, 2026, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2027 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent. Motion carried unanimously. C. Mr. Bruce made a motion, seconded by Mr. Howley to approve the Budget Transfers as presented by the Business Manager for July 2026. Motion carried unanimously.
Points of Information	A. Next regular meeting: Tuesday, August 11, 2026 at 6 PM.
Executive Session	Mr. Demers made a motion, seconded by Mr. Barcomb to resolve

	to enter the Executive Session at 7:12 PM. A. Discuss matters pertaining to the employment history or particular person or persons, or matters leading the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person, and student matters(#6). B. Resolve that the Board of Education returns to regular session. Time: 8:44 PM. Motion carried unanimously.
Personnel Actions	A. Mr. Giroux made a motion, seconded by Mr. Demers to approve Saania Brindisi as the Girls Modified Soccer Coach at a stipend of $3,883.00. Motion carried unanimously. B. Mrs. LaPierre made a motion, seconded by Mr. Howley to approve Morgan Esposito as the Assistant Unpaid Girls Modified Soccer Coach. Motion carried unanimously. C. Mr. Barcomb made a motion, seconded by Mrs. LaPierre to approve Jaelynn Drinkwine as Teacher Aide, at step 4, $23,599.00, effective September 1, 2026. Motion carried unanimously. D. Mr. Giroux made a motion, seconded by Mr. Demers to approve Racheal LaMoy as Teacher Aide, at step 4, $23,599.00, effective November 30, 2026. Motion carried unanimously. E. Mr. Howley made a motion, seconded by Mr. Bruce to accept the letter of resignation for Tanya Ondras, PM Custodian, effective June 2, 2026. Motion carried unanimously. F. Mr. Demers made a motion, seconded by Mrs. LaPierre to accept the letter of resignation for Marsha Forette, PM Custodian, effective July 1, 2026. Motion carried unanimously. G. Mr. Barcomb made a motion, seconded by Mr. Howley to accept the letter of resignation for Olivia McLennan, Teacher Assistant, effective July 8, 2026. Motion carried unanimously. H. Mr. Giroux made a motion, seconded by Mr. Demers to approve Kathi Thume as the pre-Kindergarden program director at a stipend of $5,000.00 for the 2026-27 school year. Motion carried unanimously.
Executive Session	Mr. Barcomb made a motion, seconded by Mr. Demers to resolve to enter the Executive Session at 8:47 PM. C. Discuss matters pertaining to the employment history or particular person or persons, or matters leading the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person, and student matters(#6). D. Resolve that the Board of Education returns to regular session. Time: 9:34 PM. Motion carried unanimously.
Adjourn	Mr. Bruce made a motion, seconded by Mr. Barcomb to adjourn the meeting at 9:34 PM. Motion carried unanimously.