

Date: July 13, 2021  
 Type: Regular/ Reorg Meeting  
 Location: Board Room  
 Present: Joey Trombly; Craig Giroux; Mary LaPierre; Tim Howley; Kelly Andrew; Jason Bruce;  
 Others: Scott Osborne, Superintendent; Emelin Koss, Business Manager; Abby Garrant, District Clerk; Rob McAuliffe, Elementary Principal; Barry West, Superintendent BGT; Theda Wilfore, Special Education Director

Call to Order	President, Trombly called the meeting to order at 6:00 P.M.																								
Election Of Officers																									
Board of Education President	<p>Mr. Howley made a motion, seconded by Mrs. Andrew to accept the nomination to appoint Mr. Craig Giroux for President of the Board of Education.</p> <p>Motion carried unanimously.</p>																								
Board of Education Vice President	<p>Mr. Trombly made a motion, seconded by Mr. Bruce to accept the nomination to appoint Mr. Daniel Bernard for the position of Vice President of the Board of Education.</p> <p>Motion carried unanimously.</p>																								
Clerk of the Board	<p>Mrs. Andrew made a motion, seconded by Mr. Trombly to accept the nomination to appoint Mrs. Mary LaPierre to the position of Board Clerk.</p> <p>Motion carried unanimously.</p>																								
Consent AGenda: Appointment of Officers to the Board	<p>Mr. Howley made a motion, seconded by Mr. Bruce to appoint the following individuals as Officers to the Board of Education for the 2021-22 school year:</p> <table border="1" data-bbox="574 1356 1412 1785"> <thead> <tr> <th>Designation</th> <th>Individual</th> <th>Compensation</th> <th>Indemnity Amount</th> </tr> </thead> <tbody> <tr> <td>District Clerk</td> <td>Abby Garrant</td> <td>\$2,000.00</td> <td>\$2,000,000</td> </tr> <tr> <td>Internal Claims Auditor</td> <td>Nancy Vesco</td> <td>\$20.00/hour</td> <td>\$2,000,000</td> </tr> <tr> <td>Treasurer</td> <td>Ashley Baker</td> <td>n/a</td> <td>\$2,000,000</td> </tr> <tr> <td>Deputy Treasurer</td> <td>Emelin Koss</td> <td>n/a</td> <td>\$2,000,000</td> </tr> <tr> <td>Tax Collector</td> <td>Nancy Vesco</td> <td>\$2,500.00</td> <td>\$2,000,000</td> </tr> </tbody> </table> <p>Motion carried unanimously.</p>	Designation	Individual	Compensation	Indemnity Amount	District Clerk	Abby Garrant	\$2,000.00	\$2,000,000	Internal Claims Auditor	Nancy Vesco	\$20.00/hour	\$2,000,000	Treasurer	Ashley Baker	n/a	\$2,000,000	Deputy Treasurer	Emelin Koss	n/a	\$2,000,000	Tax Collector	Nancy Vesco	\$2,500.00	\$2,000,000
Designation	Individual	Compensation	Indemnity Amount																						
District Clerk	Abby Garrant	\$2,000.00	\$2,000,000																						
Internal Claims Auditor	Nancy Vesco	\$20.00/hour	\$2,000,000																						
Treasurer	Ashley Baker	n/a	\$2,000,000																						
Deputy Treasurer	Emelin Koss	n/a	\$2,000,000																						
Tax Collector	Nancy Vesco	\$2,500.00	\$2,000,000																						

Consent Agenda: Other Appointments

Mrs. Andrew made a motion, seconded by Mr. Howley to approve the following individuals to other appointed positions for the 2020-21 school year:

<b>Designation</b>	<b>Individual/Organization</b>	<b>Compensation</b>
School Attorney	Stafford-Owens, PLLC	\$ 195/hr
School Attorney	Harris-Beach, PLLC	\$ 210/hr
Municipal Finance Consultant	RBT, Inc.	n/a
School Architect	Bernier, Carr & Associates	n/a
School Insurance Consultant	Northern Insuring	n/a
Independent Auditing Firm	Boulrice & Wood, CPA PC	\$10,300.00
Director of Student Health Services	Plattsburgh Medical Care	\$1,900.00
Purchasing Agent	Emelin Koss	n/a
Extra Curricular Activity Fund Treasurer	Ashley Baker	n/a
Chief Faculty Counselor	Scott J. Osborne	n/a
Public Records Access Officer	Emelin Koss	n/a
Records Management Officer	Emelin Koss	n/a
Property Control Manager	Emelin Koss	n/a
Attendance Officer	Rob McAuliffe	n/a
Title IX Compliance Officer	Rob McAuliffe	n/a
Homeless Liaison	Rob McAuliffe	n/a
Pesticide Control Officer	Barry West	n/a
Asbestos Designee	Barry West	n/a
Section 504/ADA	Theda Wilfore	n/a

Consent Agenda:  
Designations

Coordinator		
Section 504/ADA Compliance Officer	Scott Osborne	n/a
Home Schooling Coordinator	Theda Wilfore	n/a
Comptroller of Petty Cash Funds	Scott Osborne	n/a

Motion carried unanimously.

Mrs. LaPierre made a motion, seconded by Mr. Trombley to accept the following Consent Agenda designations.

- A. Designate TD Bank and Bank of New York (CLASS) as official depositories of all funds of the District during the 2021-22 fiscal year.
- B. Designate the following Board Members as the Audit Committee:
  - 1. Mr. Joey Trombley
  - 2. Mr. Daniel Bernard
  - 3. Mr. Tim Howley
  - 4. Mr. Craig Giroux (alternate)
- C. Designate the Press Republican and the Sun Community News as official newspapers of the district.
- D. Designate the second Tuesday of each month, at 6:00 PM in the CCRS Board Room, as the meeting date, time and location of Board of Education meetings for the 2021-22 school year, as follows, unless otherwise stated: *August 10; September 14; October 12; November 9; December 14; January 11; February 8; March 8; April 12; May 10; June 14 .*
- E. Designate a mileage reimbursement rate to follow IRS mileage rates for employees who use their personal automobiles on official business of the District during the 2021-22 fiscal year.
- F. Designate Scott J. Osborne as representative to the Clinton, Essex, Warren & Washington Worker's Compensation and Health Insurance Consortium Board of Directors & Trustee representing the Chazy Union Free School District.

Consent Agenda:  
Authorizations

G. Designate the bulletin boards in the Teacher's Room, Receiving Room and outside the Main Office as the official bulletin boards for the posting of official district notices for the 2021-22 school year.

Motion carried unanimously.

Mrs. LaPierre made a motion, seconded by Mr. Bruce to approve the following authorizations for the 2021-22 school year:

Authorization	Individual
Certify payroll	Superintendent
Approve attendance of all local staff conferences, conventions, workshops, and off-campus meetings subject to available budget appropriations	Superintendent
Sign all applications and forms required for Federal and State Programs and Grants	Superintendent
Sign all checks	Treasurer
Sign all checks in the absence of the Treasurer	Business Manager
Approve budgetary transfers within and between funds as necessary to balance accounts up to \$2,500	Superintendent
Alternate signature for all accounts	Superintendent
Establish petty cash funds for the District Office (\$50) and the Cafeteria (\$100)	Treasurer
Utilize the school district credit card	Business Manager
Invest idle funds in approved interest-bearing accounts	Business Manager

Motion carried unanimously.

Mrs. Andrew made a motion, seconded by Mr. Howley to appoint the following individuals as Dignity Act Coordinators for the 2021-22 school year:

Consent Agenda: Dignity Act Coordinators

1. Chazy Central Rural Elementary School: Rob McAuliffe
2. Chazy Central Rural Junior-Senior High School: Dean of Students TBD
3. District Coordinator: Scott Osborne

Motion carried unanimously.

Consent Agenda: Annual Professional Performance Review (APPR)

Mr. Trombley made a motion, seconded by Mr. Bruce to appoint the following individuals as Lead Evaluators, respectively, to carry out the Annual Professional Performance Review (APPR) of applicable educators during the 2021-22 school year, in accordance with the District's state-approved APPR Plan:

<b>Evaluator</b>	<b>Area</b>
Rob McAuliffe	Teachers
Theda Wilfore	Teachers
Scott Osborne	Teachers
Scott Osborne	Principals

Motion carried unanimously.

Consent Agenda: Committee on PreSchool Education

Mr. Bruce made a motion, seconded by Mrs. Andrew to appoint the Committee on Special Education for the 2021-22 school year as follows:

<b>Role</b>	<b>Individual</b>
Chairperson	Theda Wilfore
School Nurse	Kim Gosselin
Director of Student Health Services	Sarah Howell
Guidance Counselor	Amy Racine
Psychologist	Lori Everleth
Parent Member(s)	As needed
RSPs/Special Education Teachers	Faculty as requested
Teacher	Faculty as defined in Federal Regulations

Surrogate Parent	As needed
Mediation Program Representative	Theda Wilfore

A. Appoint the Committee on Preschool Special Education for the 2021-22 school year:

Role	Individual
Chairperson	Theda Wilfore
Designated County Representatives	Jessica Matthews, Christa VanCour
Director of Student Health Services	Sarah Howell
Parent Member(s)	As needed
Teacher	As defined in Federal Regulations

A. IMPARTIAL HEARING OFFICERS

Whereas Commissioner's Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules; and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available;

Therefore, Resolved, that the Board President, Vice-President and/or Board Clerk be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Motion carried unanimously.

Consent Agenda: Other

Mr. Bruce made a motion, seconded by Mr. Howley, upon recommendation of the Superintendent, the Board resolves to

1. Regulate the extra-classroom activity fund as established by the State Education Department for setting up accounting procedures that conform to the Regulations of the Commissioner of Education for the control of extraclassroom activity funds as outlined in The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds of this District during the 2021-22 school year.
2. Participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with guidelines set forth in the associated "Cooperative Purchasing Agreement" for the 2021-22 school year.
3. Authorize the District to enter into an Initial Contract for Cooperative Educational Services with the Clinton-Essex-Washington-Warren BOCES (CVES) for the 2021-22 school year.
4. Hold memberships during the 2021-22 school year with the New York State School Boards Association (NYSSBA) and the Clinton County School Boards Association.
5. Approve District's intent to participate in the CVES 2022 Special Education School-Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2022 summer school; and BE IT FURTHER RESOLVED, that no later than August 1, 2021 the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2022 Special Education School-Age Summer School.
6. Re-adopt all Policies and Code of Ethics in effect during the previous year.
7. Resolve to appoint the Superintendent, Business Manager, and Treasurer as

Code of Ethics	<p>District Clerk Pro-Tem, respectively, as-needed, during the 2021-22 school year.</p> <p>Motion carried unanimously.</p> <p>Mrs. LaPierre made a motion, seconded by Mr. Trombley to RESOLVE that the Board of Education has been presented with the standing District Policy 2160 School District Officer and Employee Code of Ethics of the Chazy Union Free School District.</p> <p>Motion carried unanimously.</p> <p>End of Organizational items and actions @ 6:12 p.m.</p>						
Minutes	<p>Mr. Bruce made a motion, seconded by Mr. Howley to approve the following meeting minutes as presented by the District Clerk:</p> <ol style="list-style-type: none"> <li>1. June 8 (regular)</li> <li>2. June 24 (special)</li> </ol> <p>Motion carried unanimously.</p>						
Consent Agenda: Reports & Communications	<p>Mrs. LaPierre made a motion, seconded by Mrs. Andrew to receive and accept the following reports and/or communications.</p> <table border="1" data-bbox="570 1058 1417 1192"> <thead> <tr> <th data-bbox="570 1058 610 1115">Item</th> <th data-bbox="610 1058 989 1115">From</th> <th data-bbox="989 1058 1417 1115">Notes</th> </tr> </thead> <tbody> <tr> <td data-bbox="570 1115 610 1192">a</td> <td data-bbox="610 1115 989 1192">CEWW Board of Education minutes</td> <td data-bbox="989 1115 1417 1192">Board Clerk May 12, 2021 meeting</td> </tr> </tbody> </table>	Item	From	Notes	a	CEWW Board of Education minutes	Board Clerk May 12, 2021 meeting
Item	From	Notes					
a	CEWW Board of Education minutes	Board Clerk May 12, 2021 meeting					
Accept the Donation from Stewarts Shop/Dake Family	<p>Motion carried unanimously.</p> <p>Mr. Trombley made a motion, seconded by Mr. Bruce to accept a donation from Stewart's Shops/Dake Family in the amount of \$2,500.00 and further authorize an increase to budget code A1620.404-00-00 for the 2021-22 school year.</p> <p>Motion carried unanimously.</p>						
CV-Tech Adult Education and Safety Education Sponsorship Agreement	<p>Mr. Howley made a motion, seconded by Mrs. Lapierre to authorize the Board President to execute the CV-TEC Adult Education and Safety Education Sponsorship Agreement related to Cooperative Service 103, at no cost to the District, for the 2021-22 school year.</p> <p>Motion carried unanimously.</p> <p>Mr. Bruce made a motion, seconded by Mrs. Andrew to authorize the Superintendent of Schools to execute a Professional Services</p>						

<p>Professional Service Agreement with Clinton County for Transportation of Preschool Students</p>	<p>Agreement with Clinton County for the transportation of preschool students to and from recommended county-based programs at the rate of \$45/day/student for the 2021-2022 school year.</p> <p>Motion carried unanimously.</p>
<p>Executive Session</p>	<p>Mrs. Andrew made a motion, seconded by Mr. Howley to resolve to enter Executive Session at <b>7:13 p.m.</b> to discuss matters pertaining to the employment history of particular person or persons, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension dismissal, or removal of a particular person (#6).</p> <p>Motion carried unanimously.</p>
<p>Public Session</p>	<p>Mr. Howley made a motion, seconded by Mr. Trombley to resolve that the Board of Education returns to regular session at 8:01 p.m.</p> <p>Motion carried unanimously.</p>
<p>Committee on Special Education</p>	<p>Mrs. Andrew made a motion, seconded by Mr. Howley to approve the recommendations of the Committee on Special Education as presented by the Director of Special Education.</p> <p>Motion carried unanimously.</p>
<p>Appoint David Miller, Earth Science 7-12</p>	<p>Mr. Trombley made a motion, seconded by Mrs. Andrew to, upon recommendation of the Superintendent, appoint David Miller, who is emergency certified in Earth Science 7-12, to the position of science teacher, in the science teacher tenure area, for a probationary period commencing on September 1, 2021 and anticipated to end on June 30, 2025. Emergency COVID-19 certification expires on 01/31/2023 and he must have completed the requirements for initial certification by that date. Salary for the 2021-22 school year is \$45,553 in accordance with Step 2 B+30 of Appendix A of the collective bargaining agreement.</p> <p>Mrs. LaPierre, Abstain</p>
<p>Appoint Ernesto Rodriguez, Substitute Custodial Worker</p>	<p>Mr. Howley made a motion, seconded by Mr. Bruce to appoint Ernesto Rodriguez to the position of substitute custodial worker at the rate of \$12.69/hour.</p> <p>Motion carried unanimously.</p>
<p>Appoint 2021 Summer School Personnel</p>	<p>Mrs. Andrew made a motion, seconded by Mr. Trombley to appoint the following individuals to the 2021 Summer School Program at the respective rates:</p>

Appoint Substitute Teacher/Aide positions for the 2021-2022 School Year.

1. Grace Mayhew, substitute teacher, \$35/hour.
2. Christine Brown, cafeteria, \$16.21
3. Judy Lavigne, substitute cafeteria and substitute aide, \$12.50
4. Jennifer Langlois, substitute teacher, \$35/hour.

Motion carried unanimously.

Mr. Bruce made a motion, seconded by Mrs. Andrew to Appoint the following individuals to substitute teacher/substitute aide positions for the 2021-22 school year at the rate of \$96/day for certified Subs and \$91/ non certified Subs.

Bourgeois, Darcy	Mayhew, Grace
Carey, Holly	Menard, Diane
Chateauneuf, Brent	Milano, Sonny
Daniels, Tammy	Patnode, Fran
Dean, Jillian	Peryea, Emily
Dudyak, McClain	Racine, Judith
Dudyak, Stephen	Ryan, Kathy
Gosselin, Landon	Thew, Amanda
Green, Catherine "Rini"	Thume, Grace
LaDue, Kim	Vesco, Nancy
Mattot, Cathy	Norcross, Ben
Dandrow, Kevin	McIntyre, Jamie
LaBombard, Roseann	Hammond, Deborah

Motion carried unanimously.

Mr. Trombley made a motion, seconded by Mrs. Andrew to adjourn the meeting at 8:05 p.m.

Motion carried unanimously.

Adjourn

Mary E. LaPierre