

# CHAZY CENTRAL RURAL SCHOOL

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(518)846-7135 FAX (518) 846-8322



SUPERINTENDENT OF SCHOOLS  
Robert E. McAuliffe

ELEMENTARY PRINCIPAL  
Krista B. Ringer

**Dear Parent/Guardian,**

We are excited to welcome you and your child to the Chazy Elementary community. According to our records, your child will be five years old on or before December 1, 2026, making them eligible to enroll in kindergarten for the upcoming school year. If you plan to enroll your child, we encourage you to attend **Kindergarten Registration Day** to learn more about the program and ensure a smooth transition into school.

## **Kindergarten Registration**

**Date:** Friday, April 17

**Location:** Chazy Auditorium

**Time:** Registration and screening sign-up begin at 8:30 AM

This is an **informational session for parents**, so children do not need to attend.

## **Required Documents**

Enclosed, you will find the following forms: Health History, Internet Safety, Census Data, Permanent Record Information

Please complete these forms and return them to the **Elementary Office by March 31st**. Along with your forms, please include:

- A copy of your child's **original birth certificate** (not the hospital keepsake version) or other legal proof of age
- Proof of residency (such as a utility bill or other official document with your name and address)

A **physical examination** is also required for all incoming students and must be completed and submitted to our **School Nurse, Ms. Hubbell**, before the start of school in September.

## Upcoming Events

To help your child feel comfortable and excited about starting school, we have planned the following events:

- **Kindergarten Screening** – Appointments will take place from **May 18th-20th**
- **Meet the Teachers & School Bus Ride** – Join us on **June 1st at 8:30 AM** to meet the kindergarten teachers and take a short bus ride

We strive to keep families informed and connected. To ensure you receive all important updates, please confirm that we have your **current email address**, as most communication will be sent electronically. CCRS utilizes the Parent Square app for correspondence. We kindly ask that you download the app at your earliest convenience to ensure you receive important updates, announcements, and messages from the school.

If you have any questions, please do not hesitate to contact **Mrs. Thew** in the Elementary Office at **518-846-7135 ext. 515** or via email at **athew@chazy.org**.

We look forward to meeting you and your child and making this an exciting and successful start to their educational journey.

Truly,



Krista B. Ringer

**CHAZY CENTRAL RURAL SCHOOL**  
**Student Emergency Contact Information**  
**2026-27 School Year**

(PLEASE PRINT)

(PLEASE PRINT)

**STUDENT INFORMATION**

1st Run Bus #: \_\_\_\_\_ 2nd Run Bus #: \_\_\_\_\_ OR Walk

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(last name) (first name) (middle name)

Mailing Address: \_\_\_\_\_ Age: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Student Cell #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

What country was student born in? \_\_\_\_\_ If not in the US, what was their date of entry? \_\_\_\_\_

Grade: \_\_\_\_\_ Home Room Teacher: \_\_\_\_\_ Locker #: \_\_\_\_\_

Name of Brothers or Sisters: \_\_\_\_\_ age: \_\_\_\_\_ grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_  
(0-19 years of age)

\_\_\_\_\_ age: \_\_\_\_\_ grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_

\_\_\_\_\_ age: \_\_\_\_\_ grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_

\_\_\_\_\_ age: \_\_\_\_\_ grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_

**PARENT INFORMATION**

Who does the student live with?: Mother \_\_\_\_\_ Father \_\_\_\_\_ Both \_\_\_\_\_ Guardian \_\_\_\_\_

If child not living with both parents should other parent receive school correspondence? yes \_\_\_\_\_ no \_\_\_\_\_

Mother's email address: \_\_\_\_\_ Father's email address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Mother's Home #: \_\_\_\_\_

Mother's Maiden Name: \_\_\_\_\_ Mother's Cell #: \_\_\_\_\_

Mother's Address: \_\_\_\_\_ Mother's Work #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mother's Place of Employment: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Father's Home #: \_\_\_\_\_

Father's Address: \_\_\_\_\_ Father's Cell #: \_\_\_\_\_

Father's Address: \_\_\_\_\_ Father's Work #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Father's Place of Employment: \_\_\_\_\_

Legal Guardian: \_\_\_\_\_ Home #: \_\_\_\_\_ Work #: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

**PERSON(S) TO CONTACT IF PARENT/GUARDIAN CANNOT BE REACHED**

1. Name: \_\_\_\_\_ Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

2. Name: \_\_\_\_\_ Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**FAMILY DOCTOR:** \_\_\_\_\_ Phone #: \_\_\_\_\_

**FAMILY DENTIST:** \_\_\_\_\_ Phone #: \_\_\_\_\_

# STUDENT HEALTH HISTORY

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Date of Interview: \_\_\_\_\_ Individual providing health history: \_\_\_\_\_

## History:

Were there any issues during pregnancy, labor and/or delivery for this child?  Yes  No  
If yes, please describe: \_\_\_\_\_

Does this child have an on-going health concern? (asthma, diabetes, etc.)  Yes  No  
If yes, please describe: \_\_\_\_\_

Does this child have any allergies?  Yes  No  
If yes, please list: \_\_\_\_\_

Has the allergy required emergency treatment?  Yes  No  
If yes, please explain: \_\_\_\_\_

Are the child's immunizations up to date?  Yes  No  
Additional immunizations required: \_\_\_\_\_ given? \_\_\_\_\_

Is there a history of any hospitalizations, significant injuries or surgery?  Yes  No  
If yes, please describe: \_\_\_\_\_

Are there any current medical concerns/injuries?  Yes  No

<input type="checkbox"/> Head _____	<input type="checkbox"/> Eyes _____	<input type="checkbox"/> Nose _____
<input type="checkbox"/> Ears _____	<input type="checkbox"/> Throat _____	<input type="checkbox"/> Neck _____
<input type="checkbox"/> Chest _____	<input type="checkbox"/> Respiratory _____	
<input type="checkbox"/> Cardiovascular _____	<input type="checkbox"/> Gastrointestinal _____	
<input type="checkbox"/> Genitourinary _____	<input type="checkbox"/> Neurological _____	
<input type="checkbox"/> Musculoskeletal (include any past fractures, etc.) _____		

Does this child take any medication regularly at home?  Yes  No  
Require medication at school?  Yes  No  
If yes, please describe: \_\_\_\_\_

Please list any additional concerns or information: \_\_\_\_\_  
\_\_\_\_\_

Describe child's nutritional pattern and dietary intake: \_\_\_\_\_  
\_\_\_\_\_

List any significant medical concerns in family:

<input type="checkbox"/> Mother _____	<input type="checkbox"/> Father _____
<input type="checkbox"/> Siblings _____	<input type="checkbox"/> Grandfather _____
<input type="checkbox"/> Other _____	

Who lives with the child in his/her primary household? \_\_\_\_\_  
Does child spend a significant amount of time in another household?  Yes  No  
If yes, please describe: \_\_\_\_\_  
Who has legal custody of this child? \_\_\_\_\_  
Describe any custody arrangements: \_\_\_\_\_

Any additional concerns or pertinent information (use back as needed): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CENSUS DATA FORM** – The following information is needed for our school district census.

Head of Household: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Last Name First Name M.I.

Other Parent/

Adult in Household : \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Last Name First Name M.I.

Mailing Address: \_\_\_\_\_, \_\_\_\_\_, NY \_\_\_\_\_

Town Zip

Address: \_\_\_\_\_, Town: \_\_\_\_\_, NY Zip: \_\_\_\_\_

Please provide the following date for all children under age 21 who reside in your household:

1. Name: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Last First M.I Gender DOB

A. Is this child currently attending school: Yes \_\_\_ No \_\_\_

B. If yes, name of school if different than Chazy Central: \_\_\_\_\_

Please provide the following date for all children under age 21 who reside in your household:

2. Name: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Last First M.I Gender DOB

A. Is this child currently attending school: Yes \_\_\_ No \_\_\_

B. If yes, name of school if different than Chazy Central: \_\_\_\_\_

Please provide the following date for all children under age 21 who reside in your household:

3. Name: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Last First M.I Gender DOB

A. Is this child currently attending school: Yes \_\_\_ No \_\_\_

B. If yes, name of school if different than Chazy Central: \_\_\_\_\_

Please provide the following date for all children under age 21 who reside in your household:

4. Name: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Last First M.I Gender DOB

A. Is this child currently attending school: Yes \_\_\_ No \_\_\_

B. If yes, name of school if different than Chazy Central: \_\_\_\_\_

Please use back for additional siblings.

# CHAZY CENTRAL RURAL SCHOOL

## Electronic Network Use Rules (Acceptable Use Policy)

Chazy Central Rural School students and staff have an exciting opportunity to become members of the information superhighway. Access to the Internet provides vast, diverse, and unique resources. An individual can locate information anywhere in the world. Connection to universities, national libraries, businesses, and museums is easily within the realm of possibility. With this opportunity comes the responsibility for appropriate use. It is for this reason that an acceptable use policy has been drawn up concerning use of both the network and the Internet.

Hardware (computers and other peripheral devices) are the property of the Chazy Union Free School District property and, as such, none of the data or information stored on them is private. District officials and the system administrator have the right to access all computerized files for any reason whatsoever.

Employees of the Chazy Union Free School District have been apprised of the material in this Acceptable Use Policy and agree with its provisions, both in terms of student use and employee use. Employees must be careful not to engage in careless use of passwords. They are aware that both students and employees may be disciplined for violating school policies relating to their use of school computers and the Internet.

Our Internet filtering system logs all users and their activities while on the Internet. Any unsuitable sites that are blocked, due to pornography, gambling, etc., are logged.

Should additional questions arise, system and school administrators will decide what constitutes appropriate use.

### **Respect for Privacy**

Users will not record, re-post, forward, or otherwise distribute or make public any message (including live and or recorded classes, Google Meets and or class content) that was sent to them privately without permission of the person who sent or posted the content. Additionally, users will not post messages that violate the privacy of other individuals.

### **Please be sure to carefully read this document before signing.**

The use of the Internet and network must be in support of education and research and in accordance with the educational objectives of the Chazy Central Rural School. It is expected that users will employ network etiquette and common sense. This Acceptable Use Policy is an extension of school policies already in place whose purpose is to govern student expectations and behavior. Because of the difference in the type of media employed, a more detailed list is necessary. Unacceptable use includes, but is not limited to, the following behavior by an individual(s):

- Intentionally disrupts information network traffic or crashes the network and connected systems.
- Degrades or disrupts equipment or system performance.
- Uses computer resources for commercial or financial gain or fraud.
- Steals data, equipment or intellectual property.
- Gains unauthorized access to files of others, or vandalizes the data or files of another or the network.
- Invades the privacy of individuals.
- Uses the Internet to post anonymous messages, insults, threats, attacks, or harasses others, including sexual harassment.
- Transmits or receives any material that is obscene, immoral, violent, illegal or in violation of any District policy or regulation.
- Uses network for illegal activities.
- Vandalizes--any malicious attempts to harm or destroy data of another user.
- Wastefully uses finite resources (ribbon, paper, etc.).
- Uses inappropriate language.
- Violates the rules of common sense or etiquette.
- Reads and posts messages to personal e-mail accounts and/or social networking accounts (students and non-employees).
- Uses computer resources for political activity.
- Uses computer resources for private use.

In addition, users should not transmit any personal addresses or addresses of others. Credit card numbers, bank account numbers, or any other financial information should not be disclosed. Users must also notify system administrators immediately if they detect a security problem.

Downloading, installing, or using unauthorized software is prohibited.

The District reserves the right to amend the policy at any time without notice.

Issues of methods of use of information procured from the Internet may arise. These issues include, but are not limited to, the following.\*

**Plagiarism:** Plagiarism is “taking ideas or writings from another person and offering them as your own.” Credit should always be given to the person who created the article or is responsible for the idea. Take extra caution when using the information networks. Cutting and pasting ideas into your own document, without giving credit to the author, is plagiarism.

**Copyright:** According to the Copyright Act of 1976, “Fair Use” means that you may freely use any information that you legally find for scholarly purposes. You may not plagiarize or sell it. For example, if you find copies of ClarisWorks or any other copyrighted or licensed software, you cannot legally copy it. However, if you find an article about ClarisWorks, you may copy it as long as you give credit to the author and do not sell it.

**Citing Sources:** Be sure to include all necessary information when citing sources. More information may be found in the attached addendum.

Violation of the acceptable use policy may result in any or all of the following penalties:

- Suspension of Internet access.
- Revocation of Internet access.
- Suspension of network privileges.
- Revocation of network privileges.
- Suspension of all computer access.
- Revocation of all computer access.
- School suspension.
- School expulsion.
- Legal action and prosecution by the authorities.

Due process will be considered in handling violations. In addition, the District has the right to restrict or terminate network/Internet access at any time for any reason. The District, further, has the right to monitor network activity (e-mail included) in any form that it sees fit to maintain the integrity of the network/Internet system.

The Internet contains sites which make it possible for students to access information that is intended for adults. Student access to and use of the Internet will be under teacher/staff direction and will be monitored as any other classroom activity. Although the Chazy Central Rural School District has taken all responsible actions to ensure that **Internet use is only for purposes consistent with the school curriculum**, the District cannot prevent access to, nor identify, all areas of inappropriate material elsewhere on the Internet. No security is ever perfect and computer security certainly falls in this category. It is very possible that a determined student could make use of computer resources for inappropriate purposes.

The Chazy Union Free School District believes that the benefits to both students and educators from Internet access far outweigh the possible disadvantages. As is the case for all school behavior, ultimately, the parent(s) and guardian(s) of minors are responsible for setting and conveying standards for their children. Therefore, it is the opinion of the District that it is each family's right to decide whether or not to apply for Internet access.

**References:**

Kings County Internet Use Policy  
Lexington Internet Acceptable Use Policy  
NuevaNet Acceptable Use Policy  
Saddleback Valley Unified School District Electronic Network Use Rules  
Los Angeles Unified School District - Information Technology Division  
Jefferson County Public Schools Net Use Procedure  
Newport-Mesa Unified School District Information Network Access  
Terms and Conditions for Use of Internet in Leon County Schools  
The Library Bill of Rights of the American Library Association  
Bellingham School District 501 Board Policy

**PLEASE COMPLETE AND SIGN A FORM FOR EACH CHILD AND RETURN TO YOUR CHILD'S HOMEROOM TEACHER.**

## **INTERNET SAFETY POLICY**

Please complete and sign a form for each child and return to your child's homeroom teacher.

### **2026-2027 SIGNATURE SHEET**

\_\_\_\_\_ \* and \_\_\_\_\_ have read  
(Parent/Guardian name) (Student name – please print)

the Acceptable Use Policy for the Chazy Central Rural School network and the Internet, understand it, and agree to abide by the principles and procedures as detailed within. We understand and accept the conditions stated, and agree to hold blameless, and release from any liability, the Chazy Central Rural School District and its employees.

I understand that if my child does not follow the suggested guidelines, loss of network and/or Internet privileges as well as other penalties as stated in the document may result.

I also understand that I am granting permission for the remainder of my child's education at Chazy Central Rural School. I will only be required to sign a new form if the policy is updated at a later date.

I also understand that I may rescind this permission by contacting the building principal in writing.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_ \*  
(Parent/Guardian Signature)

\*Parent signature necessary only if applicant is under 18 years of age.

# School Procedures

Please be aware of and familiar with the following policies and procedures.

- If your child is absent, tardy, or being dismissed early you will need to send in a parent note, email, or parent square the elementary office at [athew@chazy.org](mailto:athew@chazy.org).
- Parents assisting in the classroom must obtain a visitor's pass before proceeding to the classroom.
- All snacks and projects are to be brought to the main office – not directly to the classroom regardless of the time of day.
- Parents do not go directly to the classrooms to pick up students. If a student needs to be excused early, parents will go to the main office and they will contact the teacher.
- Parents are not to go to the buses at any time to remove a student. The office should be contacted, and they will assist in getting the child.
- Parents are to be in the courtyard no earlier than **8:05 am** for drop off and **2:15pm** for pick up.
- Children may be dropped off in the back parking lot and are to wait at the band room entrance. Parents may wait with their child/children at this location.
- Parents are not to accompany their child/children to his/her classroom.
- Walkers are not to walk in the school driveway but are to use the sidewalk on the north end of the pond and the sidewalk in front of the school.
- Students that walk are to wait at the receiving room entrance or band room entrance.
- Parents are not to use the front drive during the hours of 7:30am – 8:30am or 2:30pm – 3:30pm
- Parents coming in for a performance should go to the main office and they will direct you.
- No food or drinks are allowed in the auditorium, gym, or halls.
- Children must wear appropriate footwear to school. Flip flops and shoes that do not have a back strap are not permitted.