

# CHAZY UNION FREE SCHOOL DISTRICT

## BOARD OF EDUCATION

Craig Giroux, President  
 Daniel Bernard, Vice President  
 Mary LaPierre, Board Clerk  
 Lee Barcomb  
 Jason Bruce  
 Chris Demers  
 Timothy Howley

_____	Robert McAuliffe, Superintendent	_____
_____	Kait Breton, District Clerk	_____
_____	Kaitlin Tetrault, Business Manager	_____
_____	Krista Ringer, Elementary Principal	_____
_____	Kerry Adams, Director of CSE	_____
_____	Megan Walls, Secondary Principal	_____
_____		_____

## AGENDA

(DRAFT Subject to Change)  
 Regular Board of Education Meeting  
 Tuesday, March 11, 2025, 6:00 PM, Board Room

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT**

**IV. MINUTES**

- A. Approve the following meeting minutes presented by the District Clerk:
  - 1. February 11, 2025 (regular meeting agenda)

**V. DISCUSSION**

- A. Update from the Superintendent and Business Manager on the school budget.
- B. Regents and Testing Results

**VI. CONSENT AGENDA: REPORTS & COMMUNICATIONS**

- A. Receive and accept the following reports and/or communications.

Item	From	Notes
Annual Election of CVES Board Members	CVES District Clerk, Katelyn Smart	Nominating Procedure and Minimum Qualifications
2025-26 CVES School Calendar	CVES	

**VII. FINANCIALS**

- A. Recommend approval of the following Financial Reports from January 2025:
  - 1. Monthly Financial Summary Memo
  - 2. Treasurer’s Monthly Reports
  - 3. Appropriation Status Report

**VIII. PROPOSED SCHOOL BUDGET RESOLUTIONS**

- A. Adopt the following resolution authorizing the submission propositions to be voted upon by the qualified voters of the District at the Annual Budget Vote and School Board Election (Annual Meeting) thereof to be held on May 20, 2025, and BE IT RESOLVED that the District Clerk is directed to advertise these propositions, in accordance with the law, in the District's Notice of Annual Meeting, which notice shall contain the full text of such propositions:

**RESOLUTION #1**

BE IT RESOLVED that the District hereby establishes that at the Annual Meeting, the following proposition shall be put before eligible voters of the District as Budget Proposition No. 1:

***Shall the Board of Education of the Chazy Union Free School District be authorized to expend a sum not to exceed (an amount to be determined) for the 2025-26 school year, and to levy the necessary tax thereof?***

**RESOLUTION #2**

BE IT RESOLVED that the District hereby establishes that at the Annual Meeting, the following proposition shall be put before eligible voters of the District as Budget Proposition No. 2:

***Resolved, that the Board of Education of the Chazy Central Rural School, Town of Chazy, County of Clinton, be authorized to raise by tax levy, a sum, not to exceed \$38,000.00 for the purpose of supporting the Chazy Public Library.***

**IX. ACTION ITEMS**

- A. Establish Tuesday, May 20, 2025 from 7:00 AM until 8:00 PM in the CCRS Music Room as the date and time for the Annual School Budget Vote & Election of the Chazy Union Free School District.
- B. Appoint Joey Trombly to act as Chairperson of the annual School Budget Vote & Election.
- C. Appoint the following individuals to act as Inspectors for the annual Budget Vote & Election May 20, 2025: Nancy Vesco (inspector), Diane Trombly; Beverly Bechard, Lisa Bulriss, Kim Howley.
- D. Approve the 2025-2026 CCRS Calendar.
- E. Adopt the following resolution determining the proposed actions are type II actions for purposes of the New York State Environmental Quality Review Act:  
WHEREAS, the Chazy Union Free School District, Clinton County, New

York (the "School District") is considering undertaking the financing of an Energy Performance Contract whereby an energy service company will make energy improvements to various School District operations at a total estimated maximum cost not to exceed \$1,222,191 (the "Project"); and

WHEREAS, pursuant to the New York State Environmental Quality Review Act (the "SEQR Act") and regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the School District is obligated to comply with the SEQR Act and regulations with respect to the Project;

NOW, THEREFORE, be it resolved by the Board of Education of the District as follows:

Section 1. The Project constitutes a "Type II Action" pursuant to NYCRR Part 617.5(c)(2) and no further action under the SEQRA Act and Regulations is required.

Section 2. This resolution shall take effect immediately.

- F. Adopt the following resolution of the Chazy Union Free School District authorizing the negotiation, execution and delivery of an equipment lease/purchase agreement and other agreements relating to the acquisition, financing and leasing of certain equipment for the public benefit:

WHEREAS, Article 9 of the New York Energy Law (the "Act") authorizes municipalities and school districts to enter into energy performance contracts for the provision of energy services, including but not limited to, electricity, heating, ventilation, cooling, steam or hot water, in which a person agrees to install, maintain or manage energy systems or equipment to improve the energy efficiency of, or produce energy in connection with, a building or facility in exchange for a portion of the energy savings or revenues; and

WHEREAS, the Chazy Union Free School District (the "School District" or "Lessee") a school district duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to acquire, finance and lease personal property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the Lessee desires to acquire, finance and lease certain equipment with a cost not to exceed \$1,222,191 constituting personal property necessary for the Lessee to perform essential governmental functions (the "Equipment"); and

WHEREAS, in order to acquire such Equipment, the Lessee proposes to enter into a certain Equipment Lease/Purchase Agreement or similar agreement (the "Agreement") with a commercial lender, financial institution or other eligible entity authorized to do business in the State of New York and experienced with energy performance contracts, as lessor, (the "Lessor"), the form of which to be approved by the President of the Board of Education of the Lessee; and

WHEREAS, the Lessee issued a Request for Proposals for a performance-based energy savings and operations plan for School District buildings; and

WHEREAS, based on the School District's evaluation of proposals, TD Equipment Finance, Inc. was selected to develop and implement a performance-based energy savings and operations plan; and

WHEREAS, TD Equipment Finance, Inc. has provided the School District with detailed design plans for School District building retrofits, energy savings estimates and proposed financing plans; and

WHEREAS, the School District now intends to authorize the negotiation, execution and delivery of the Agreement and one or more Energy Performance Contracts in an aggregate original principal amount not to exceed \$1,222,191; and

WHEREAS, the Board of Education of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Agreement and the other documentation relating to the acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District, as follows:

Section 1. In accordance with Section 9-103 of the Act, the School District is hereby authorized, subject to New York State Education Department approval of the energy performance contract and related matters, to enter into the Agreement, an escrow agreement and the other documentation relating to the acquisition, financing and leasing of the Equipment with the Lessor, in an aggregate original principal amount not to exceed \$1,222,191.

Section 2. It is hereby found and determined that the terms of the

energy savings and operations plan presented to the Board of Education of Lessee at this meeting, are in the best interests of the Lessee for the acquisition, financing and leasing of the Equipment.

Section 3. The energy savings and operations plan is hereby approved as presented at this meeting, with such changes as shall be approved by the President of the Board of Education of the Lessee or other members of the Board of Education of the Lessee implementing such plan and the execution of the Agreement or such other documents as are necessary in connection with the plan, shall be conclusive evidence of such approval; and the President of the Board of Education of the Lessee is hereby authorized and directed to execute, and the Clerk of the Lessee is hereby authorized and directed to attest, the Agreement and any related Exhibits attached thereto and to deliver the Agreement (including such Exhibits) to the respective parties thereto, and to affix the seal of the Lessee to such documents.

Section 4. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to negotiate, execute and deliver on behalf of the School District the Agreement and all other certificates or instruments required in connection therewith; provided, however, that all amounts payable by the School District pursuant to the Agreement shall be subject to annual appropriation of such payments by the Board of Education. The power to prescribe the terms, forms and covenants of the Agreement and the other documentation relating to the acquisition, financing and leasing of the Equipment, including the designation of the Agreement as a “qualified tax-exempt obligations” pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, is hereby delegated to the President of the Board of Education, as chief fiscal officer.

Section 5. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of a final acceptance certificate, an escrow agreement, disbursement requests and any tax certificate and agreement, as contemplated in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement.

Section 6. Nothing contained in this Resolution, the Agreement, an escrow agreement nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, an

escrow agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the rental payments payable under the Agreement are limited obligations of the Lessee, subject to annual appropriation, as provided in the Agreement.

Section 7. This resolution is intended to constitute the declaration of the Lessee's "official intent" to reimburse the costs of the improvements described in Section 1 of this resolution with proceeds from the Agreement, as required by Treasury Regulation Section 1.150-2.

Section 8. In the absence of the President of the Board of Education, the Vice President of the Board of Education is hereby specifically authorized to exercise the powers delegated to the President of the Board of Education in this Resolution.

Section 9. This resolution is not subject to a mandatory or permissive referendum.

Section 10. The Board of Education hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this resolution.

Section 11. This Resolution shall be effective immediately upon its approval and adoption.

- G. Be It Resolved, that upon the recommendation of the Superintendent of Schools, Robert McAuliffe, and James Comegys of BCA Architects and Engineers, Brick-Tech be awarded the bid for Contract Number 09-06-01-02-0-001-025, General Construction as the low bidder in the amount of \$61,000.00.

**X. REPORTS**

- A. Director of Special Education Report
- B. Elementary Principal Report
- C. Secondary Principal Report
- D. Superintendent Report

**XI. POINTS OF INFORMATION**

- A. March 25, 2025: No School; Superintendent's Day
- B. March 14 & 15, 2025: Senior Play

**XII. EXECUTIVE SESSION**

- A. Resolve to enter Executive Session to discuss discuss matters regarding proposed, pending or current litigation (#5) and matters pertaining to the

employment history of particular person or persons, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person (#6).

B. Resolve that the Board of Education returns to regular session. Time \_\_\_\_\_

**XIII. PERSONNEL AGENDA**

- A. Accept the letter of resignation for Taylore Bourdeau, Teacher Assistant, effective April 30, 2025.
- B. Accept the letter of anticipated retirement for Kathi Thume.
- C. Appoint Emma Eaton to per diem substitute teacher at \$140/day.

**XIV. ADJOURN**

- A. Motion to adjourn the meeting at \_\_\_\_\_.