

Date: August 13, 2024  
 Type: Regular  
 Location: Board Room  
 Present: Craig Giroux, Daniel Bernard, Mary LaPierre, Chris Demers, Timothy Howley, Jason Bruce  
 Others: Rob McAuliffe, Superintendent; Krista Ringer, Elementary Principal; Kaitlin Tetrault, Business Manager; Kerry Adams, Director of CSE; Kait Breton, District Clerk; Megan Walls, Jr/Sr High School Principal

Call to Order	<p>Mr. Giroux, Board President, called the meeting to order at 6:01 PM.</p> <p style="text-align: center;">Motion carried unanimously.</p>
Public Comment	<p>No public comment.</p>
Discussion	<p>A. Paul Lamoy with SchoolHouse Construction gave an update.</p> <ul style="list-style-type: none"> <li>a. Opening bids were sent in last week and they came out a bit higher than expected.</li> <li>b. They are going to start some projects as soon as the end of September.</li> <li>c. The projects that been included are the following: Auditorium, 1st floor Elementary Classroom upgrades, recirculating high temperature line in the kitchen, dredging of the pond, softball/baseball fields, soccer field, walkway by the Residence, sidewalks and stairs, the courtyard, updated tennis court fencing, updating to all LED lighting.</li> </ul> <p>B. Title 1 Grant Public Hearing</p>
Minutes	<p>Mr. Demers made a motion, seconded by Mr. Howley to approve the following meeting minutes as presented by the District Clerk:</p> <ol style="list-style-type: none"> <li>1. July 9, 2024 (organizational and regular meeting)</li> <li>2. July 25, 2024 (special meeting agenda)</li> </ol> <p style="text-align: center;">Motion carried unanimously.</p>
Action Items	<p>A. Mr. Howley made a motion, seconded by Mrs. Lapierre to approve the following:</p> <p><b>WHEREAS</b>, the Chazy Rural School District received a single bid on August 7, 2024 for Contract No. 4 Electrical for the Capital Improvement Project and the Contract No. 4 Electrical bid presented by Dow Electric of Malone, New York had an incomplete and inaccurate form of proposal: <b>THEREFORE, BE IT RESOLVED</b>, that upon recommendation of the District's Architect, BCA Architects &amp; Engineers and the District's Construction Managers, Schoolhouse Construction Services, Dow Electric's bid be rejected.</p> <p style="text-align: center;">Motion carried unanimously.</p> <p>B. Mr. Bernard made a motion, seconded by Mr. Bruce to approve the following:</p> <p><b>WHEREAS</b>, the Chazy Rural School District, with the rejection of Dow Electric's bid of August 7, 2024, the Capital Improvement Project, Contract No. 4 Electrical will be required to be "Rebid" in order to comply with the bidding requirements of New York State. <b>THEREFORE, BE IT RESOLVED</b>, that the District authorizes BCA Architects &amp; Engineers to publish the Contract Documents for Rebid by contractors for Contract No. 4 Electrical.</p> <p style="text-align: center;">Motion carried unanimously.</p>

Financials

Mr. Demers made a motion, seconded by Mr. Bernard to approve the following Financial Reports from June 2024:

1. Monthly Financial Summary Memo
2. Treasurer's Monthly Report
3. Appropriation Status Report

Motion carried unanimously.

Mrs. Lapierre made a motion, seconded by Mr. Howley to approve budgetary transfers in the amount of \$273,254.40 as recommended by the Business Manager.

Motion carried unanimously.

Adopt Resolution  
Pertaining to Tax Levy

Mr. Bruce made a motion, seconded by Mr. Demers to adopt the following resolution pertaining to the 2024-25 tax levy:

**WHEREAS**, the Board of Education of the Chazy Union Free School District has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2024-25 school year a sum not to exceed \$5,688,648.00 (this amount includes omitted taxes in the amount of \$1,847.43, and STAR) and library levy in the amount of \$38,000.00;

**THEREFORE, BE IT RESOLVED** that the Board of Education fixes the equalized tax rates by towns and confirms the extension of the taxes as they appear on the following described tax rolls:

Valuation by Equalized Tax by Towns (Not including Library):

Town (Parcels)	Taxable Value	Equalized Tax Rate	Total Tax Levy by Town	Tax Rate per \$1,000 of Assessed Value
Beekmantown (73)	\$8,130,376	100%	\$127,497.04	\$15.68156749
Champlain (409)	\$60,519,929	100%	\$949,047.34	\$15.68156731
Chazy (1,373)	\$293,992,056	100%	\$4,610,256.19	\$15.68156723
Total (1,855 parcels)	\$362,642,361		\$5,686,800.57	
STAR			To Be Determined	
Omitted Taxes			\$1,847.43	
Total	\$362,642,361	100%	\$5,688,648	\$15.68156725

Valuation by Equalized Tax by Towns (Library)

Town(Parcels)	Taxable Value	Equalized Tax Rate	Total Tax Levy by Town	Tax Rate per \$1,000 of Assessed Value
Beekmantown (73)	\$8,130,376	100%	\$851.95	\$0.104786
Champlain (409)	\$60,519,929	100%	\$6,341.67	\$0.104786

Chazy (1,373)	\$293,992,056	100%	\$30,806.38	\$0.104786
Total (1,855 parcels)	\$362,642,361		\$38,000.00	

**AND BE IT HEREBY DIRECTED THAT** at such a future date as the detailed breakdown of tax levy between School Tax Bills and STAR reimbursement become available from a county issued tax roll, the tax warrant of this Board will be modified to split out the taxes from the STAR reimbursement;

**AND BE IT HEREBY DIRECTED THAT** the tax warrant of this Board, duly signed, shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2024 and end October 31, 2024 giving the tax warrant an effective period of 61 days at the expiration of which time the Tax Collector shall make an accounting in writing to the board;

**AND BE IT FURTHER DIRECTED THAT** the delinquent tax penalties shall be fixed as follows:

1. 9/1/2024 to 9/30/2024: 0%
2. 10/1/2024 to 10/31/2024: 2%

Motion carried unanimously.

Adopt Resolution  
Pertaining to the Tax  
Warrant

Mr. Bernard made a motion, seconded by Mr. Bruce to adopt the following resolution pertaining to the 2024-25 tax warrant:

**WHEREAS:** Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

**WHEREAS:** the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

**WHEREAS:** this latter amount may be held as surplus funds during the current school year; now therefore

**BE IT RESOLVED:** that the Board of Education retain as surplus funds \$557,800.00 from the fund balance and apply \$130,797.00 to the reduction of the tax levy.

**BE IT ADDITIONALLY RESOLVED AS FOLLOWS:** To the collector of Chazy Union Free School District, Towns of Chazy, Champlain, and Beekmantown, County of Clinton, New York State.

You are hereby commanded:

To give notice and start collection on 09/01/2024 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on 10/31/2024.

To collect taxes in the total sum of \$5,688,648.00 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

<p>Reports</p>	<p>To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law.</p> <p>To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.</p> <p>To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.</p> <p>To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.</p> <p>The warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is property signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.</p> <p style="text-align: center;">Motion carried unanimously.</p> <p>A. Superintendent Report</p> <ul style="list-style-type: none"> <li>a. Review of the Code of Conduct for School Clubs and Interscholastic Athletics.</li> <li>b. Provided an update from NYS Education in regards to receiving State Aid for the Preschool Program. Discussed what it would look like for Chazy Central Rural School to take over the program or if Chazy Central Rural School gave the aid to the CASP program.</li> <li>c. Beekmantown Central School District rejected the Cross Country Merger for the Fall Season.</li> </ul> <p>B. Middle/High School Principal Report</p> <ul style="list-style-type: none"> <li>a. Getting to know the middle/high school staff.</li> <li>b. 8 staff members have now been trained in Therapeutic Crisis Intervention in Schools (De-escalation skills)</li> </ul> <p>C. Elementary Principal Report</p> <ul style="list-style-type: none"> <li>a. Working on a K-6 Parent Handbook.</li> <li>b. Thinking about working on systems to create better behaviors in breakfast and lunch.</li> <li>c. Open House is September 3rd from 4-6pm.</li> </ul> <p>D. Director of Special Education Report</p> <ul style="list-style-type: none"> <li>a. Last day of summer school is August 16. Every Friday the kids have been enjoying swimming. On Monday, the kids and teachers went to Parc Safari and had a blast.</li> <li>b. Teacher Aide interviews have started.</li> </ul>
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<p>Points of Information</p>	<ul style="list-style-type: none"> <li>c. Counseling team is meeting on August 30th, to discuss caseloads and the needs of the current student population.</li> <li>d. BHSN Therapist will start at the beginning of the school year.</li> </ul> <ul style="list-style-type: none"> <li>A. Start of Fall Sports: Monday, August 26, 2024</li> <li>B. District Closed: Monday, September 2, 2024 in observance of Labor Day</li> <li>C. Return of Faculty &amp; Staff: September 3 &amp; 4, 2024</li> <li>D. First Day of School: Thursday September 5, 2024</li> <li>E. Next Regular Meeting: Tuesday September 10, 2024</li> </ul>																		
<p>Executive Session</p>	<p>Mr. Demers made a motion, seconded by Mr. Bruce to enter Executive Session at 7:11 PM to</p> <ul style="list-style-type: none"> <li>A. Discuss matters pertaining to the employment history of particular person or persons, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension dismissal, or removal of a particular person (#6).</li> <li>B. Resolve that the Board of Education returns to regular session at 8:43 PM. Motion carried unanimously.</li> </ul>																		
<p>Personnel Actions: Consent Agenda</p>	<ul style="list-style-type: none"> <li>A. Mr. Demers made a motion, seconded by Mr. Bruce to approve the appointment of Matt Devins as a volunteer assistant girls modified soccer coach. Motion carried unanimously.</li> <li>B. Mr. Bernard made a motion, seconded by Mr. Howley to approve the appointment of Tom Tregan as a volunteer assistant girls varsity soccer coach. Motion carried unanimously.</li> <li>C. Mrs. LaPierre made a motion, seconded by Mr. Demers to appoint the following individuals as Regents Proctors for the August 2024 Regents examination period: <ul style="list-style-type: none"> <li>a. Rachel Chapman Motion carried unanimously.</li> </ul> </li> <li>D. Mr. Howley made a motion, seconded by Mr. Bernard to appoint the following individuals as per diem substitute teachers: <ul style="list-style-type: none"> <li>a. Kevin Cleary, \$110/day</li> <li>b. Abby Garrant, \$110/day</li> </ul> Motion carried unanimously. </li> <li>E. Mr. Demers made a motion, seconded by Mr. Howley to re-appoint the following individuals to substitute teacher/substitute aide positions for the 2024-25 school year at the rate of \$125/day certified of \$110/day non-certified: <table border="1" data-bbox="649 1795 1414 2188"> <tr> <td>Drinkwine, Jaelynn</td> <td>Chateaneuf, Brent</td> <td>Menard, Diane</td> </tr> <tr> <td>Hosler, Annette</td> <td>Green, Rini</td> <td>Matott, Cathy</td> </tr> <tr> <td>Juneau, Celine</td> <td>Langlois, Catherine</td> <td>Bechard, Lenny</td> </tr> <tr> <td>Lizardi, Annika</td> <td>Patnode, Fran</td> <td>Baker, Jennifer</td> </tr> <tr> <td>Barnett, Sydney</td> <td>McLennan, Olivia</td> <td>West, Lydia</td> </tr> <tr> <td>Barnett, Olivia</td> <td>Milano, Steven</td> <td>Dudyak, Melissa</td> </tr> </table> </li> </ul>	Drinkwine, Jaelynn	Chateaneuf, Brent	Menard, Diane	Hosler, Annette	Green, Rini	Matott, Cathy	Juneau, Celine	Langlois, Catherine	Bechard, Lenny	Lizardi, Annika	Patnode, Fran	Baker, Jennifer	Barnett, Sydney	McLennan, Olivia	West, Lydia	Barnett, Olivia	Milano, Steven	Dudyak, Melissa
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<p>Adjourn</p>	<ul style="list-style-type: none"> <li>F. Mr. Bernard made a motion, seconded by Mr. Bruce to approve the Code of Conduct for School Clubs &amp; Interscholastic Athletics for the 2024-25 school year. Motion carried unanimously.</li> </ul> <p>Mr. Howley made a motion, seconded by Mr. Bruce adjourned the meeting at 8:47 PM. Motion carried unanimously.</p>																		

