

CHAZY UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION

Craig Giroux, President
Daniel Bernard, Vice President
Mary LaPierre, Board Clerk
Lee Barcomb
Jason Bruce
Chris Demers
Timothy Howley

_____	Robert McAuliffe, Superintendent	_____
_____	Kaitlyn Breton, District Clerk	_____
_____	Kaitlin Tetrault, Business Manager	_____
_____	Krista Ringer, Elementary Principal	_____
_____	Kerry Adams, Director of CSE	_____
_____	Megan Walls, 7-12 Principal	_____
_____		_____

AGENDA

(DRAFT Subject to Change)
Regular Board of Education Meeting
Tuesday, August 13, 2024 @ 06:00 PM in the Boardroom

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC COMMENT**
- IV. **DISCUSSION**
 - A. Paul Lamoy with Schoolhouse Construction Update
 - B. Title 1 Grant Public Hearing
- V. **MINUTES**
 - A. Approve the following meeting minutes as presented by the District Clerk:
 1. July 9, 2024 (organizational and regular meeting)
 2. July 25, 2024 (special meeting agenda)
- VI. **ACTION ITEMS**
 - A. WHEREAS, the Chazy Rural School District received a single bid on August 7, 2024 for Contract No. 4 Electrical for the Capital Improvement Project and the Contract No. 4 Electrical bid presented by Dow Electric of Malone, New York had an incomplete and inaccurate form of proposal: Therefore, Be it Resolved that upon recommendation of the District's Architect, BCA Architects & Engineers and the District's Construction Managers, Schoolhouse Construction Services, Dow Electric's bid be rejected.
 - B. WHEREAS, the Chazy Rural School District, with the rejection of Dow Electric's bid of August 7, 2024, the Capital Improvement Project, Contract No. 4 Electrical will require to be "Rebid" in order to comply with the bidding requirements of New York State. Therefore, Be it Resolved that the District authorizes BCA Architects & Engineers to publish the Contract Documents for Rebid by contractors for Contract No. 4 Electrical.

VII. FINANCIALS

- A. Recommend approval of the following Financial Reports from June 2024:
 - 1. Monthly Financial Summary Memo
 - 2. Treasurer’s Monthly Reports
 - 3. Appropriation Status Report

- B. Approve budgetary transfers in the amount of \$273,254.40 as recommended by the Business Manager.

C. Adopt the following resolution pertaining to the 2024-25 tax levy:
WHEREAS, the Board of Education of the Chazy Union Free School District has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2024-25 school year a sum not to exceed \$5,688,648.00 (this amount includes omitted taxes in the amount of \$1,847.43, and STAR) and library levy in the amount of \$38,000;

THEREFORE, BE IT RESOLVED that the Board of Education fixes the equalized tax rates by towns and confirms the extension of the taxes as they appear on the following described tax rolls:

Valuation By Equalized Tax By Towns (Not Including Library):

<i>Town (Parcels)</i>	<i>Taxable Value</i>	<i>Equalized Tax Rate</i>	<i>Total Tax Levy by Town</i>	<i>Tax Rate per \$1,000 of Assessed Value</i>
Beekmantown (73)	\$8,130,376	100%	\$127,497.04	\$15.68156749
Champlain (409)	\$60,519,929	100%	\$949,047.34	\$15.68156731
Chazy (1,373)	\$293,992,056	100%	\$4,610,256.19	\$15.68156723
Total (1,855 parcels)	\$362,642,361		\$5,686,800.57	
STAR			To Be Determined	
Omitted Taxes			\$1,847.43	
Total	\$362,642,361	100%	\$5,688,648	\$15.68156725

Valuation By Equalized Tax By Towns (Library)

<i>Town (Parcels)</i>	<i>Taxable Value</i>	<i>Equalized Tax Rate</i>	<i>Total Tax Levy by Town</i>	<i>Tax Rate per \$1,000 of Assessed Value</i>
Beekmantown (73)	\$8,130,376	100%	\$851.95	\$0.104786
Champlain (409)	\$60,519,929	100%	\$6,341.67	\$0.104786

Chazy (1,373)	\$293,992,056	100%	\$30,806.38	\$0.104786
Total (1,855 parcels)	\$362,642,361		\$38,000.00	

AND BE IT HEREBY DIRECTED THAT at such future date as the detailed breakdown of tax levy between School Tax Bills and STAR reimbursement become available from a county issued tax roll, the tax warrant of this Board will be so modified to split out the taxes from the STAR reimbursement;

AND BE IT HEREBY DIRECTED THAT the tax warrant of this Board, duly signed, shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2024 and end October 31, 2024 giving the tax warrant an effective period of 61 days at the expiration of which time the Tax Collector shall make an accounting in writing to the board;

AND BE IT FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

9/1/2024 to 9/30/2024: 0%

10/1/2024 to 10/31/2024: 2%

D. Adopt the following resolution pertaining to the 2024-25 tax warrant:

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED: that the Board of Education retain as surplus funds \$557,800.00 from the fund balance and apply \$130,797.00 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS: To the collector of Chazy Union Free School District, Towns of Chazy, Champlain, and Beekmantown, County of Clinton, New York State.

You are hereby commanded:

To give notice and start collection on 09/01/2024 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on 10/31/2024.

To collect taxes in the total sum of \$5,688,648.00 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law

VIII. REPORTS

A. Superintendent Report

- B. Middle/High School Principal Report
- C. Elementary Principal Report
- D. Director of CSE Report

IX. POINTS OF INFORMATION

- A. Start of fall sports: Monday, August 26, 2024
- B. District Closed: Monday, September 2, 2024 in observance of Labor Day
- C. Return of faculty & staff: September 3 & 4, 2024
- D. First Day of School: Thursday, September 5, 2024
- E. Next regular meeting: Tuesday, September 10, 2024 at 6 PM.

X. EXECUTIVE SESSION

- A. Resolve to enter Executive Session to discuss matters pertaining to the employment history of particular person or persons, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension dismissal, or removal of a particular person (#6).

- B. Resolve that the Board of Education returns to regular session. Time _____

XI. PERSONNEL ACTIONS

- A. Approve the appointment of Matt Devins as a volunteer assistant girls modified soccer coach.
- B. Approve the appointment of Tom Tregan as a volunteer assistant girls varsity soccer coach.
- C. Appoint the following individuals as Regents Proctors for the August 2024 Regents examination period:
 - 1. Rachel Chapman
- D. Appoint the following individuals as per diem substitute teachers:
 - 1. Kevin Cleary, \$110/day
 - 2. Abby Garrant, \$110/day
- E. Re-appoint the following individuals to substitute teacher/substitute aide positions for the 2024-25 school year at the rate of \$125/day certified or \$110/day non-certified [nc]:

Jaelynn Drinkwine	Chateauneuf, Brent	Menard, Diane
Hosler, Annette	Green, Catherine	Matott, Cathy
Juneau, Celine	Langlois, Catherine	Bechard, Lenny
Lizardi, Annika	Patnode, Fran	Baker, Jennifer
Barnett, Sydney	McLennan, Olivia	West, Lydia
Barnett, Olivia	Langlois, Catherine	Milano, Steven
Dudyak, Melissa		

XII. ADJOURN

A. Motion to adjourn the meeting at _____.