

**ADMISSION OF FOREIGN STUDENTS REGULATION**

In order for a Building Principal to furnish a letter of approval to a foreign student program for the acceptance of a student, the following regulations apply:

1. Only foreign students between the ages of 15 years and 18 years and six months.
2. The student must have demonstrated in his/her home school a level of scholastic achievement to indicate the possibility of success in the High School.
3. Proficiency in the English language is required. If a foreign student is placed in the district and the district determines that the student is deficient in English language proficiency, the sponsoring program will do one of the following, according to the decision of the district:
  - a. terminate the student's placement;
  - b. provide, and pay for, tutorial help until the student reaches proficiency, as determined by the district.
4. The student's records and credentials, including English translation, indicating all academic institutions attended courses studied and grades received in secondary school, must be available to school officials no less than three weeks prior to the departure from the student's home or by June 15 for admission the following September.
5. All international student applications will be reviewed by the appropriate counselor and the Building Principal. After the review, a recommendation for the approval or rejection of the application will be submitted to the Superintendent.
6. The student must be in good health and an immunization record must be provided.
7. Verification of health and accident insurance with a minimum limit of \$15,000 will be accepted.
8. The student must enroll for a full course of study, on a full-time basis.
9. The student must promise to conform to established standards of acceptable behavior and conform to the rules and regulations of the High School.
10. The district reserves the right to deny admission to any student not meeting all the requirements set forth in this policy and regulation.

**Payment of Tuition**

Any letter of acceptance furnished to a foreign student exchange program on behalf of a foreign student with a J-1 visa will state that tuition will be waived, unless the Board determines otherwise. If the Board opts to charge tuition, the letter of acceptance will state the cost of tuition and the terms of payment.

F-1 students will pay tuition for the amount of the full, unsubsidized per capita cost to the district of providing education to the student. Any letter of acceptance furnished to a foreign student with an F-1 visa must state the cost of tuition and the terms of payment.

Registration; Graduation

1. The foreign student must present himself/herself for registration prior to the first day of classes for the current semester.
2. At the time of registration the student will be provided a form, to be signed by him/her, the host family, and a representative of the sponsoring organization, indicating compliance with the conditions as stated in this policy.
3. The student will be granted a certificate upon completion of an approved course of study. Foreign students will be allowed to participate in commencement exercises, as appropriate.

Termination of Progress

A student's participation may be terminated at any time by school officials for failure to abide by established guidelines, including:

1. failure of two or more courses of study [without sufficient effort];
2. failure to conform to established rules and regulations;
3. failure to conform to the regulations established by the sponsoring organization; and/or
4. excessive absences.

Revocation or Suspension of Sponsoring Organization

Should the guarantee or documentation provided by a sponsoring organization prove invalid, further acceptance of foreign students from that organization will be dependent upon proof of compliance with district policy.

Adoption date: April 17, 2007